

# **SOLICITATION INFORMATION**

**DATE: FEBRUARY 21, 2001**

**PUBLIC BID #3565 – APA #1434**

**TITLE: RADIO SYSTEM MAINTENANCE**

**OPENING DATE AND TIME: 3/14/01 – 11:00 AM**

**PRE-BID/ PROPOSAL CONFERENCE: NO**

**DATE:**

**TIME:**

**MANDATORY:**

**LOCATION:**

**SURETY REQUIRED: NO**

**BOND REQUIRED: NO**

**LISA HILL**

**BUYER II**

**Vendors must register on-line at the State Purchasing Website at [www.purchasing.state.ri.us](http://www.purchasing.state.ri.us) to be able to download a Bidder Certification Cover Form.**

## **NOTE TO VENDORS:**

**Offers received without the entire completed three-page RIVIP Generated Bidder Certification Cover Form attached may result in offer disqualification.**

**/ds**

**THIS PAGE IS NOT A BIDDER CERTIFICATION FORM**

**BID INSTRUCTIONS / SPECIFICATIONS**

**DATE: FEBRUARY 21, 2001**

# **NOTICE**

**THERE MAY BE ADDITIONAL ADDENDA TO THIS  
BID/RFP AT ANY TIME BEFORE THE OPENING DATE AND TIME.**

THE DIVISION OF PURCHASES WILL **NOT** BE NOTIFYING BY MAIL OF ANY SUCH ADDENDA.

IT IS THE **VENDOR'S RESPONSIBILITY** TO **CHECK** AND **DOWNLOAD** ANY AND ALL  
ADDENDA.

AN ADDENDUM TO A BID/RFP IS LISTED AS THE BID NUMBER WITH AN "A" AND THE  
NUMBER OF THE ADDENDUM FOLLOWING; FOR EXAMPLE, **3025A1** INDICATES ADDENDUM  
#1 HAS BEEN ISSUED FOR BID 3025. **3025A2** INDICATES ADDENDUM #2 HAS BEEN ISSUED.  
YOU MUST CLICK ON **ALL** OF THESE LISTINGS TO GET THE **COMPLETE** PACKAGE.

**IF NOT BIDDING ON ANY ITEM, DO NOT RESPOND, IN ANY WAY, TO  
THE DIVISION OF PURCHASES.**

## **DISCLAIMER**

While the State of Rhode Island intends to maintain continuous access to this Website, from time to time access to information and/or documents may be interrupted or prevented either because of site problems, user problems or Internet problems. Not all access difficulties can be resolved by the State of Rhode Island since some access failures may be due to the type of computer or communication equipment and services employed by the Website User. However, it is the State's policy to provide a Help Desk (401) 222-2142 ext. 134 during regular business hours to assist Users in identifying and overcoming access problems.

To assure maximum access opportunities for Users, solicitations shall be posted on the RIVIP for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due. Vendors are cautioned that the competitive nature of their offers could be affected if their submissions do not include all amendments. For this reason, vendors are advised to revisit all solicitations to which they intend to respond five days prior to the due dates. If access to solicitations on the Website has been severely curtailed, it shall be the policy of the State to extend the due date of affected solicitations.

**In some cases (e.g., road construction) copies of plans and specifications which cannot be offered on-line are issued with a requirement for a refundable deposit. In such instances, in addition to announcements provided on the RIVIP, vendors on the known lists of plans and specifications depositors will receive direct notification of amendments.**

Except when access to the Website has been severely curtailed and it is determined by the Rhode Island State Purchasing Agent that special circumstances preclude extending a solicitation due date, requests to mail or fax hard copies of solicitations will not be honored.

When the result of an Internet solicitation of registered vendors is unsuccessful (no offers, one offer which exceeds the estimated cost) the State of Rhode Island will cancel the original solicitation and resolicit the original offer directly from vendors. The Purchasing Agent reserves the right to solicit offers from unregistered vendors as well as registered vendors.

## **BID INSTRUCTIONS / SPECIFICATIONS**

**DATE: FEBRUARY 21, 2001**

**BID #3565**

**AGENCY PRICING AGREEMENT #1434**

**COMMODITY: RADIO SYSTEM MAINTENANCE**

**AGREEMENT PERIOD: 3/1/01 – 2/29/04**

**DELIVERY AS REQUESTED BY AGENCY.**

### **Ordering**

The Agency will submit individual orders for the various items and various quantities as may be required during the agreement period.

### **Scope**

This bid covers the requirements of:

### **BILL TO:**

University of Rhode Island  
Accounts Payable  
103 Carlotti Admin. Bldg.  
Kingston, RI 02881

### **SHIP TO:**

URI, Central Receiving  
Facilities Services  
Sherman Bldg./523 Plains Road  
Kingston, RI 02881 – Harry Davis & Gary Hill

This will be delivered and billed at the single, firm, awarded price quoted regardless of the quantities ordered.

### **Bidding**

(a) Bids must be submitted on the attached bid quotation request forms, indicating brand and parts number of item offered. Bidders must submit detailed cuts and specs on items offered as equivalent to brands requested. Bidders must be able to submit samples if requested.

(b) A single price shall be quoted for each item against which a proposal is submitted.

This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State.

(c) Bid price is net F.O.B. destination and shall include inside delivery.

(d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non responsive to the intent of this request.

### **Quantities**

Quantities, if any, are estimated only. It is understood and agreed that the agreement shall cover the actual quantities ordering during the period.

### **Taxes**

The State of Rhode Island is exempt from payment of Federal Excise Taxes and R. I. Sales and Use Taxes. Such taxes shall not be included in the bid price.

### **Award**

Award will be made to bidder quoting the lowest net price in accordance with specifications, for any individual item(s), for major groupings of items, or for all items listed, at the State's sole option.

## **BID INSTRUCTIONS / SPECIFICATIONS**

**DATE: FEBRUARY 21, 2001**

### **Delivery**

- (a) All items to be delivered free of all charges.
- (b) The contractor will be responsible for delivery of materials in first class condition. Rejected materials will be at vendor's expense.

### **Exception**

Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices on any extra large requirements for delivery to a destination.

### **Quarterly Reports**

Successful bidder will submit in writing to the Purchasing Division quarterly reports showing bid number and total quantities drawn against specific items by the State Agency. Failure to submit such reports shall be considered to be a breach of the contractor's obligations under the resultant agreement(s), and sufficient cause for the termination of the agreement, and all other outstanding agreements, purchase orders, and contracts, and suspension from participation in all State procurements for a period of up to two (2) years, at the discretion of the State's Purchasing Agent.

Reports should be forwarded to the Buyer at the Division of Purchases, One Capitol Hill, Providence, RI 02908.

**COMMODITY:** RADIO SYSTEM MAINTENANCE (APA #1434)  
**BID #3565 OPENING DATE & TIME:** 3/14/01 - 11:00 AM  
**BLANKET REQUIREMENTS:** 3/1/01 - 2/29/04  
**ATTACHMENT "A"**

**REQUISITION #112966**

**VENDOR NAME**

**VENDOR NAME**

BID #3565

BID #3565

ITEM NO.	DESCRIPTION	UNIT PRICE	UNIT PRICE	ITEM NO.
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**INSTRUCTIONS:**

IF BIDDING ON ANY ITEM, THE ENTIRE BID MUST BE RETURNED. THE PRICE COLUMN ON THE RIGHT WILL BE DETACHED TO CREATE A BID TABULATION SPREADSHEET FOR THE "OFFICIAL BID ANALYSIS," THEREFORE:

- A) VENDOR NAME MUST APPEAR IN BOTH COLUMNS ON "EVERY" PAGE UNDER THE WORDS "VENDOR NAME."
- B) PRICE COLUMNS MUST CONTAIN "EXACTLY" THE SAME INFORMATION.
- C) ANY SUPPLEMENTARY INFORMATION MUST BE REPEATED IN "BOTH" COLUMNS.

FAILURE TO COMPLETE FORM AS INSTRUCTED MAY BE GROUNDS FOR "DISQUALIFICATION."

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ITEM NO.	DESCRIPTION	UNIT PRICE	UNIT PRICE	ITEM NO.
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**BLANKET REQUIREMENTS:**

3/1/01 - 2/29/04

THIS IS A MULTI-YEAR BID/CONTRACT. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES AND SUBJECT TO AVAILABILITY OF FUNDS.

OFFERORS MUST PROVIDE EVIDENCE OF LICENSURE AS A TELECOMMUNICATIONS SYSTEMS CONTRACTOR, IN COMPLIANCE WITH TITLE 5 CHAPTER 70 (RIGL), WITH THEIR OFFERS.

PROVIDE SERVICE, PARTS, AND LABOR TO REPAIR JOHNSON RADIO SYSTEM TRANSMITTER RECEIVER, COMEX PAGETRONIC, 68 MAXON TWO CHANNELS (SINGLE TONE) AND 5 WATTS, N.E.C. AND MOTOROLA PAGE UNITS. TURN-AROUND TIME UPON RECEIPT OF INOPERABLE PAGE UNIT(S) IN TEN (10) WORKING DAYS OR A LOANER UNIT MUST BE PROVIDED AT NO CHARGE (N/C).

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BID #3565

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ITEM NO.	DESCRIPTION	UNIT PRICE	UNIT PRICE	ITEM NO.
1	<b>3/01/01 - 6/30/01</b> HOURLY RATE	\$ _____/HR.	\$ _____/HR.	1
2	MATERIAL OR PARTS DISCOUNT OFF LIST	_____ %	_____ %	2
3	<b>7/01/01 - 6/30/02</b> HOURLY RATE	\$ _____/HR.	\$ _____/HR.	3
4	MATERIAL OR PARTS DISCOUNT OFF LIST	_____ %	_____ %	4
5	<b>7/01/02 - 6/30/03</b> HOURLY RATE	\$ _____/HR.	\$ _____/HR.	5
6	MATERIAL OR PARTS DISCOUNT OFF LIST	_____ %	_____ %	6
7	<b>7/01/03 - 2/29/04</b> HOURLY RATE	\$ _____/HR.	\$ _____/HR.	7
8	MATERIAL OR PARTS DISCOUNT OFF LIST	_____ %	_____ %	8
<b><u>CONTACT PERSON:</u></b> HARRY DAVIS, ASSISTANT DIRECTOR FACILITIES SERVICES 523 PLAINS ROAD, SHERMAN BUILDING KINGSTON, RI 02881 (401) 874-2423				
<b>DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.</b>				